



## **Northern Arizona Intergovernmental Public Transportation Authority**

Flagstaff: 3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928.679.8900 • FAX 928.779.6868 • [www.naipta.arizona.gov](http://www.naipta.arizona.gov)

Cottonwood: 340 Happy Jack Way • Cottonwood, AZ 86326 • 928.634.2287 • FAX 928.634.1685

### **NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority ("NAIPTA") and to the general public that the TAC will hold a meeting on:

Thursday, March 1, 2012

10:00 am

NAIPTA Conference Room

3773 N. Kaspar Drive

Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 1/5/2012
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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### **5. DISCUSSION ITEMS:**

#### **a. CONSENT ITEMS:**

All items on the consent agenda with financial impact have been budgeted.

There are no items for the consent agenda.

#### **b. DISCUSSION / ACTION ITEMS:**

##### **i. PUBLIC HEARING AND APPROVAL OF 5310/5316/5317 APPLICATION FOR THE FMPO REGION**

-Heather Dalmolin, Administrative Director

Staff recommends that the Board of Directors conduct a public hearing and authorize execution the FMPO regional application award for Federal Transit Administration (FTA) Section 5310, 5316 & 5317 grant funding thru Arizona Department of Transportation (ADOT) in the amount of \$1,019,934.

##### **ii. BUDGET PROCESS FY13**

-Heather Dalmolin, Administrative Director

Discussion only.

##### **iii. STRATEGIC WORKPLAN**

-Jeff Meilbeck, General Manager

Staff recommends that the Board of Directors consider, revise and adopt an annual Strategic Workplan.

##### **iv. AMENDMENTS TO THE RULES OF PROCEDURE**

-Fredda Bisman, NAIPTA Legal Counsel

Approve the amended Rules of Procedure to delete references to the cities of Cottonwood and Sedona as members of the TAC and make certain additional changes discussed below.

##### **v. ONE-TIME NON-RECURRING PAY ADJUSTMENT**

-available at meeting

-Jeff Meilbeck, General Manager

Staff recommends that the Board consider a 2.5% one-time, non-recurring pay adjustment for NAIPTA employees at a cost not to exceed \$120,000.

#### **c. PROGRESS REPORTS:**

##### **i. GENERAL MANAGER'S PROGRESS REPORT**

-Jeff Meilbeck, General Manager



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- State of Good Repair Grant
- Employee Satisfaction Survey
- Verde Valley Transition
- AzTA Conference
- Greater Flagstaff Transportation Summit

ii. WORKFORCE UTILIZATION REPORT  
-Heather Dalmolin, Administrative Director

iii. QUARTERLY PERFORMANCE REPORT  
-Jeff Meilbeck, General Manager

### **ITEMS FROM COMMITTEE AND STAFF:**

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next regular TAC meeting will be April 5<sup>th</sup> and will be a Web Ex meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. April agenda items are 5307 and 5309 Grant Applications and CAT Transition.

7. ADJOURNMENT



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